

Package One

\$1250

Includes Up to 6 Hours of Prep Time
6 Onsite Hours at your Wedding
1 Meeting (In Person or Over the Phone)
½ Hour Ceremony Rehearsal

Vendors

Communication with your vendors
Cue Music for all your special moments
Email the agenda to your vendors

Your One-On-One Experience

Initial consultation to connect with each other
Certified Wedding Planners by your side
Your go-to person for any and all questions
Communications via email in a timely fashion
Your personalized problem solver for any issues
One meeting (in person or over the phone)

Itinerary and Coordination

Personalized timeline that suits your Wedding
Ensure your timeline is followed on your big day
Be in attendance at the rehearsal (½ Hour included)
Onsite coordination for your Ceremony & Reception
Direct your guests to their seats for the Ceremony

Design and Décor

Full understanding of your vision: style, colour, vibe, etc.
Ensure your venue is ready for your arrival and your guests



Don't see anything that suits your needs? No Problem!

Contact us to make your dreams come true with our customizable Unique Package.

Take advantage of our Rental Items for your special day! List is available upon request.

Shaping Memories

Event & Wedding Planning

shapingmemoriesevents@gmail.com

Package Two

\$1650

Includes Up to 8 Hours of Prep Time
8 Onsite Hours at your Wedding
Up to 3 Meetings (In Person or Over the Phone)
½ Hour Ceremony Rehearsal

Vendors

Communication with your vendors
Organize your vendors arrival times & deliveries
Handle the arrival, set up, and product of your vendors
Cue Music for all your special moments
Email the agenda to your vendors
Review and manage your vendor contracts

Your One-On-One Experience

Initial consultation to connect with each other
Certified Wedding Planners by your side
Your go-to person for any and all questions
Communications via email in a timely fashion
Your peace maker, mediator, and problem solver for any issues
Review contracts with you for overlooked details
Know your Wedding in full detail
Up to Three meetings (in person or over the phone)

Itinerary and Coordination

Personalized timeline that suits your Wedding
Ensure your timeline is followed on your big day
Be in attendance at the rehearsal (½ Hour included)
Onsite coordination for your Ceremony & Reception
Direct your guests to their seats for the Ceremony
Move personal items and gifts to a predetermined spot

Design and Décor

A Decor Checklist provided for couples to fill out
Full understanding of your vision: style, colour, vibe, etc.
Assist with set up and decor
Ensure your venue is ready for your arrival and your guests

Package Three

\$2450

Includes Up to 12 Hours of Prep Time
10 Onsite Hours at your Wedding
Up to 5 Meetings (In Person or Over the Phone)
1 Accompanied Site Visit
½ Hour Ceremony Rehearsal
2 Hours for Take Down the Following Day

Vendors

Constant communication with your vendors
Research and recommend vendors for you
Book vendors on your behalf
Handle the arrival, set up, and product of your vendors
Distribute your payments to your vendors
(Note: We do not take financial responsibility to pay your vendors, we only distribute your payments)
Cue Music for all your special moments
Email the agenda to your vendors
Review and manage your vendor contracts

Your One-On-One Experience

Initial consultation to connect with each other
Certified Wedding Planners by your side
Research and recommend venues for you
Help to make and maintain your budget
Remind you of obligations and budget constraint
Your go-to person for any and all questions
Your vendors and guests' main point of contact
Unlimited communications via email in a timely fashion
Your peace maker, mediator, and problem solver for any issues
Review contracts with you for overlooked details
Know your Wedding in full detail
Accompanied visit to your booked venue
Up to Five meetings (in person or over the phone)

Itinerary and Coordination

Personalized timeline that suits your Wedding
Ensure your timeline is followed on your big day
Be in attendance at the rehearsal (½ Hour included)
Onsite coordination for your Ceremony & Reception
Direct your guests throughout the wedding day
Ensure the Wedding Party is dressed and ready
Confirm the Rings & Vows are present
Watch for overconsumption & oversee the liquor budget
Move personal items and gifts to a predetermined spot

Design and Décor

A Decor Checklist provided for couples to fill out
Full understanding of your vision: style, colour, vibe, etc.
Research and recommend rental companies to suit your wedding
Set up and decor placement
Assistance with the Wedding Party's outfits and floral placements
Assist and design layout plan for Ceremony & Reception
Ensure your venue is ready for your arrival and your guests
Pack up décor and tidy your wedding space on the following day